



Department Annual Report for Technical Services

July 01, 2005 to June 30, 2006

Submitted by Ellen Bosman

Instructions:

- Deadline for submission is June 30, 2006.
- Submit no more than 2 pages. Use bullets

07-13-06A11:07 RCVD

Major Accomplishments:

Organizational

- OCLC Connexion upgraded twice
- Investigated & prepared recommendations on purchasing MARC records for serials available through database aggregators
- Investigate & prepared recommendations concerning converting dissertations to electronic format
- Assessment activity--designed and conducted survey of TS departments at peer institutions
- Conducted day long department retreat and findings to Library Administration
- Continued TS functions related to Marcive Retrospective conversion
- Eliminated backlog of materials awaiting phase boxes
- Eliminated backlog of unpacked gift materials. All boxes emptied & shelved for future processing.
- Initiated physical clean up of Schulman collection. Cataloging not completed.
- Freed space on 4th fl for Archives by removing, disposing, and consolidating gift materials on 2nd fl.
- Completed location changes for all microformats and media
- Inventoried Math Reading Room collection
- Modified bindery database to further eliminating manually processing
- Created Access database for Gifts processing & reporting
- Added LC Public Schools to ILL delivery route
- At request of Special Collections Librarian created two new location codes and transferred materials into those codes
- Revised withdrawn procedure
- Created OPAC scope statement and replacement/repair routing procedures
- Staff assume responsibility for cataloging selected Special Collections materials and media formats
- Began original cataloging of the Early Printed Books in Colonial Spanish America collection
- Converted department Web pages to the new University-mandated template

Personnel

- Implemented Broadbanding; all staff members filed appeals. Four staff reclassified as result.
- One PDQ prepared.
- Creider on fifty percent release time to serve as Faculty Senate Chair
- Mayhood submitted promotion dossier
- Cano on semester leave of absence
- Hosted DABCC student intern for 120 hours of music cataloging training

Programs

- Mendoza attended state documents conference
- Becker attended NMLA
- Becker, Gonzales-Small, and Lockwood attended NASIG
- Bosman attended UNM e-Summit
- Bosman attended two NISO sponsored webinars on SUSHI (Standardized Usage Statistics Harvesting Initiative)
- Bosman attended Amigos sponsored training on XML
- Bosman attended ALA
- Ward hosted TS staff from WNMU & provided instruction on creating Voyager reports
- Ward attended three Endeavor-sponsored Web-training class for the Voyager Unicode release (5.0)

Strategic Goals/Targets for 2006-07

- Voyager Upgrade and implementation of WebAdmin module
- Conduct any necessary clean-up as result of Voyager upgrade
- Investigate purchase of ERM and Voyager Analyzer tool
- Cataloging remaining items from Schulman collection
- Process Nicholas sheet music collection

Trends/Issues:

- Continue work on departmental reorganization
- Continue 049 field clean-up
- Continue removal of "at risk" serials notes
- Continue clean-up of Streamload files
- Anticipate problem with foreign language records due to Voyager Unicode upgrade
- Anticipated retirement in bindery unit and loss of faculty member heading Acquisitions Unit
- NMSU significantly behind peer institutions in implementing e-thesis/dissertations, institutional repository, and MARC records for aggregator holdings
- Several changes in cataloging practice signal significant changes. LC ceased creating series authority records and piloted a program for vendor production of selected catalog copy. Under the program, copy will not be available for redistribution. OCLC began offering access to 2 million bibliographic records through Google & allowing patrons to enhance records. These examples raise questions regarding the future of local online catalogs, the practice of shared cataloging, and the relevance of selected bibliographic data.

Significant Faculty/Staff Accomplishments:

Degree Completion

- I. Beverly Cano received Masters degree

Presentations

- Becker at NMLA presents "Graphic Novels Now!"
- Mayhood presents at BRLA

Publications

- Bosman. "The Wired Librarian." *Libraries Alive!* (recurring column)
- Bosman. "Jane Rule publishes *Lesbian Images*." in *GLBT Life* a full text database distributed by EBSCO Publishing. <http://search.epnet.com/login.aspx?direct=true&db=qth&an=16142593>
- Bosman invited to serve as subject editor for the gay/lesbian section in *Resources for College Libraries*, the successor title to *Books for College Libraries*. Forthcoming.
- Creider article to *Cataloging and Classification Quarterly* accepted
- Mayhood wrote seven RILM abstracts

Other (e.g. awards, etc.)

- Bauer served on President's Gender Equity Issues Committee and as ACAP alternate
- Bosman began term as Faculty Senator
- Becker continues as Treasurer of NMLA & conference planning committee for 06-07
- Becker appointed to Search & Screen Committee for Science Librarian position
- Creider received Faculty Bonus Award
- Creider re-elected Chair of Faculty Senate
- Creider elected to Library Promotion and Tenure Committee
- Creider served on ALA's Bibliographic Standards Committee Task Force on Rare Book Cataloging Competencies and contributed to ALA's response to the Joint Steering Committee for Revision of Anglo-American Cataloguing Rules
- Mayhood named Outstanding Part Time Faculty for the Business and Information Systems Division at DABCC.
- Mayhood taught three library science classes with multiple sections in two courses
- Mayhood continued service on University Appeals Board & DABCC Library Advisory Board
- Moyers received Non-Exempt Staff Bonus Award
- Ward received Exempt Staff Bonus Award