Department Annual Report for   Systems

July 01,   2010   to June 30,   2011
Submitted by   Carol Boyse

Instructions:
- Deadline for submission is   July 15, 2011
- Submit no more than 2 pages.
- Use bullets.

Major Accomplishments:
- Organizational
    - Completed installation of the new library email and web server.
    - Upgraded staff and student employee PCs to Windows 7.
    - Designed the web-based resource room and contributed to the report design for the Library's external review.
    - Provided support for changing the Voyager fund structure.
    - Worked with OFS to remove excess equipment and make it available to other university departments through surplus property.

- Personnel

    Chris Landt – Exempt Bonus Award; Team Award

    Teresa Roberts - Exempt Bonus Award; Team Award

- Strategic Goals/Targets
    - Assisted in the installation of the 3M Self Check System and provided data clean-up to ensure successful use by patrons.
    - Participated in the planning and implementation of the new Request It! Service.
    - Installed Labstats to provide information on public computer availability.
    - Assisted in the design and implementation of the electronic bookplate program.

Programs:

Trends/Issues:
- Participate in the redesign of the Voyager OPAC interface.
- Evaluate public printing payment options.
- Add RSS, Facebook, YouTube and Twitter as selections on the Library's web site.
- Purchase and install a digitization project workstation.
- Assist in implementing digital collections using ContentDM.
- Implement software for "The Store" to manage ordering and supplies inventory functions.
- Provide support for the Technical Services move and reconfiguration.
- Migrate library press releases to Wordpress.
- Design and implement the Promotion and Tenure section of Digital Measures.
- Explore and implement multimedia projects such as the creation and editing of videos and interactive web interfaces.
- Evaluate online giving and ecommerce solutions for the Library's web site.
- Upgrade public and classroom PCs to Windows 7.

Significant Faculty/Staff Accomplishments:
- Degree Completion

- Grants Awarded

- Presentations

- Publications

- Other (e.g. awards, etc.)